



## RIVERSIDE PRIMARY SCHOOL

P O Box 331, ATHLONE, 7760

260 Klipfontein Road, 7764

Tel (021) 637 6669

Email: [riversideschoolfees@gmail.com](mailto:riversideschoolfees@gmail.com)

NPO 202-894

Reg. no: 13/3/1/56

### ACADEMIC DETAILS:

Grade Enrolling for:		Grade Last Year:		1 <sup>st</sup> Day of School	
Name of previous School/Crèche:					
Landline Number		Email Address			
Has your child ever repeated a grade:		Which Grade:			
Has your child ever been suspended or expelled:		Reason:			

### LEARNER'S DETAILS:

Surname:		First Name:		Preferred Name	
Gender:		Date of Birth:		Home Language:	
Nationality:		Ethnicity:			
Residential Address:			Postal Address:		
Postal Code:			Postal Code:		

### MEDICAL DETAILS:

Chronic Illness:		Chronic Medication:		
Name of Medical Aid:		Membership Number:		
IN THE EVENT OF A MEDICAL EMERGENCY DOES THE SCHOOL HAVE PERMISSION TO TAKE YOUR LEARNER TO A DOCTOR OR EMERGENCY ROOM:			Yes:	
			No:	

### FAMILY DETAILS:

Does your child have any siblings at the School:	Yes:		No:	
Full Name of Sibling 1:				
Full Name of Sibling 2:				
Full Name of Sibling 3:				

**PRIMARY CONTACT:**

Title:		Surname:						First Name:					
Identity / Passport Number:													
Email Address:								Mobile #:					
Relation to Learner:								Marital Status:					
Occupation:								Ethnicity:					
Name of Employer:								Landline #:					
Residential Address:								Postal Address:					
Postal Code:								Postal Code:					
Religion:								Pastor's Name:					
Congregation:								Mobile #:					

**SECONDARY CONTACT:**

Title:		Surname:						First Name:					
Identity / Passport Number:													
Email Address:								Mobile #:					
Relation to Learner:								Marital Status:					
Occupation:								Ethnicity:					
Name of Employer:								Landline #:					
Residential Address:								Postal Address:					
Postal Code:								Postal Code:					
Religion:								Pastor's Name:					
Congregation:								Mobile #:					

**REFERRALS:**

Referred:	Yes		No		Referred by:	
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**DEPARTMENT OF EDUCATION:**

Does your child receive a social grant:	Yes		No		Are any of the child's parents deceased:	Yes		No	
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**SCHOOL FEE STRUCTURE FOR 2025:**

Annual Tuition:	R26 730.00	Monthly Payments:	R2 430.00 x 11 months		
PLEASE NOTE THAT THERE IS A 10% DISCOUNT IF YOU PAY YOUR LEARNER'S FULL FEES BY 31 <sup>ST</sup> JANUARY					
Book Rental:	Gr. 1-3	R400.00	Gr. 4-7	R740.00	Annual Levy
Development Fee:	Gr. R-3	R375.00	Gr. 4-7	R375.00	Annual Levy
Who will be responsible for the payment of school fees:					
By which day of the month will your school fees be paid:			07 <sup>th</sup> :		15 <sup>th</sup> :
Were your school fees paid at your child's previous school:			Yes:		No:
Do you commit to the regular payment of monthly school fees:					

**DOCUMENTATION:** office use only

1.	Certified Copy of your child's birth certificate	Yes:		No:	
2.	Certified copy of Childhood Immunisations (Clinic Card)	Yes:		No:	
3.	Certified copy of your child's last report	Yes:		No:	
4.	Certified copy of Primary Contact's ID/ Passport	Yes:		No:	
5.	Certified copy of Secondary Contact's ID/Passport	Yes:		No:	
6.	Proof of Address: latest utility or account statement	Yes:		No:	
7.	Latest salary advice / payslip	Yes:		No:	
8.	Proof of payment of registration fee	Yes:		No:	
9.	Transfer Letter	Yes:		No:	

NB! All documentation must be attached to your Application Form.

**DECLARATION:**

The information I have provided is truthful and I agree to the Conditions of Acceptance:	Yes:		No:	
I have read the Code of Conduct and Dress Code Policy and accept the conditions as stipulated:	Yes:		No:	
Primary Contact Signature:			Date:	
Secondary Contact Signature:			Date:	

**BANKING DETAILS:**

Bank:	ABSA	Account Name:	Riverside Primary School
Account Number:	4048230738	Reference:	Child's name & Surname:

**SCHOOL VAILIDATION**

- Riverside Primary is CAPS aligned.
- Our School is UMALUSI and AAA Accredited.

# RIVERSIDE PRIMARY SCHOOL

## CODE OF CONDUCT

Matter	Pupil Responsibility	Parent Responsibility	Disciplinary Action
<b>Attendance</b>	<ul style="list-style-type: none"> <li>Be on the school premises by 7:50 a.m. everyday.</li> <li>Do not leave the school grounds without permission.</li> </ul>	<ul style="list-style-type: none"> <li>Help children to arrive at school on time.</li> <li>Teach children the importance of being punctual and commitment to duty and arrangements.</li> </ul>	Possible courses of action depending on circumstances, severity of misdemeanour, the repeated number of misdemeanours.
<b>Appearance</b>	<ul style="list-style-type: none"> <li>Keep your hairstyles responsible and neat.</li> <li>Do not wear jewellery, make-up or nail varnish.</li> <li>Always wear your full school uniform and make sure it is clean and neat.</li> <li>Wear full sports uniform to P.E.</li> </ul>	<ul style="list-style-type: none"> <li>Make sure your child always looks well groomed.</li> <li>Check uniforms periodically for damage and cleanliness.</li> </ul>	<ul style="list-style-type: none"> <li>Informal interview.</li> <li>Reprimand.</li> <li>Counselling.</li> <li>Suspension of privileges.</li> <li>Written work.</li> <li>Detention / debit time (loose intervals).</li> <li>Work parties.</li> <li>Parent contact / involvement.</li> <li>Daily / Weekly report or behaviour contract.</li> <li>Restitution / reparation for damage caused.</li> <li>Time out in the foyer / desk.</li> <li>Community / school service.</li> <li>Parent conference.</li> <li>Appearance before disciplinary committee.</li> <li>Suspension.</li> <li>Expulsion.</li> </ul>
<b>Communication</b>	<ul style="list-style-type: none"> <li>Bring a letter of absence after illness or for any other reason of absence.</li> </ul>	<ul style="list-style-type: none"> <li>Provide absenteeism letters to the school and phone the school if your child is not coming to school for any reason.</li> <li>Schedule definite homework times and control if necessary.</li> <li>Discuss the necessity of regular parent / school contact with your child.</li> <li>Read all Circulars and return Reply Slips to school within 2 days.</li> <li>Inform the school if you have difficulty in paying school fees.</li> </ul>	
<b>Conduct</b>	<ul style="list-style-type: none"> <li>Be well-behaved at all times and use good, wholesome language.</li> <li>Silently form a line when the school bell rings and abstain from eating.</li> <li>Respect the property of your class-mates and that of the school.</li> </ul>	<ul style="list-style-type: none"> <li>Impress upon your child that school is a place to learn, where they prepare for their future workplace.</li> <li>They ought to pay attention in the class and play only at intervals.</li> <li>Impress upon your child that they carry the school's name whenever they are in the public eye. The school's name is to be held high at all times.</li> </ul>	

# Riverside Primary School

## School Uniform

<b>BOYS SCHOOL UNIFORM</b>	<b>GIRLS SCHOOL UNIFORM</b>	
<b>SUMMER</b>	<b>SUMMER</b>	
Navy blue chino (shorts)	Navy blue gym slip	Toppers
White school shirt	White school shirt	Stockist of your choice
Navy blue golfer	N/A	Toppers
Navy blue pull-over	Navy blue pull-over	Toppers
Navy blue school socks	White school socks	Stockist of your choice
Black school shoes	Black school shoes	Stockist of your choice
<b>WINTER</b>	<b>WINTER</b>	
Navy blue chino	Navy blue chino	Toppers
N/A	Navy blue gym slip	Toppers
White long-sleeve shirt	White long-sleeve shirt	Stockist of your choice
Navy blue golfer (long sleeve)	n/a	Toppers
Navy blue jersey	Navy blue jersey	Stockist of your choice
Navy blue fleece jacket	Navy blue fleece jacket	Toppers
<b>PE KIT</b>	<b>PE KIT</b>	
Navy blue shorts	Navy blue skorts	Toppers
Navy blue PE sweater	Navy blue PE Sweater	Toppers
Navy blue / black school bag	Navy blue / black school bag	Toppers

### **Toppers:**

Landline: 021 696 3521

Address: 34 Lawrence Road, Athlone

Please ensure that you clearly indicate Riverside Primary School when ordering.